

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:  
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**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND  
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Casey Family Programs

Private Sponsor(s) (list all):

Travel date(s): March 18, 2019

Name of accompanying family member (if any):

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

|   | Transportation Expenses        | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|--------------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate<br><input checked="" type="checkbox"/> Actual Amount | Amtrak \$213.50<br>bus \$47.96 | n/a              | \$43.26       |                                       |

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

|  | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|--|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate<br><input type="checkbox"/> Actual Amount |                         |                  |               |                                       |

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): New Jersey Department of Children and Families; Heritage South Family Success Center

full agenda attached

3/21/19  
Ryan Martin  
3/25/19  
Chuck L...

3/21/19  
(Date)

Ryan Martin  
(Printed name of traveler)

  
(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

3/25/19  
(Date)

  
(Signature of Supervising Senator/Officer)

**Ryan Martin**

**Senate Finance Committee**

## Casey Family Programs


**March 18. 2019**

**Note:** If you plan to extend the trip for any reason you must notify the Committee.

**Trenton, New Jersey**

**Explain how this trip is specifically connected to the traveler's official or representational duties:**

Relationship to Employee: ☐ Spouse ☐ Child

  
(Signature of Employee)

Charles E. Grassley

**Ryan Martin**

I, \_\_\_\_\_ hereby authorize \_\_\_\_\_  
*(Print Senator's/Officer's Name)* *(Print Traveler's Name)*

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

*Chuck Grassley*  
(Signature of Supervising Senator/Officer)

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The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- Private Sponsor Certification - Page 1 of 4



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9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Casey Family Programs is the sole sponsor and is organizing the educational visit to give staff a better understanding of how a child welfare system functions and the importance of prevention services and collaboration with providers to improve outcomes for children and families.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Casey Family Programs is the nation's largest private operating foundation focused exclusively on safely reducing the need for foster care and improving outcomes for children and families. The trip will provide information and insight to congressional staff overseeing federal policy on child welfare.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Casey Family Programs has sponsored previous educational trips for staff to highlight model programs and promising practices and to allow staff to talk with local and state officials in addition to child welfare practitioners and other experts to understand how federal programs and policies impact them.





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7:25 am      *Amtrak Regional Train departs Union Station*

9:48 am Amtrak arrives in Trenton; travel to NJ Department of Children and Families  
50 E State St, Trenton, NJ

10:00 am - 5 to 8 minute drive to NJ Department

10:15 am

**11:00 am Meeting and overview from NJ Department of Children and Families**

**Christine Beyer, Commissioner**

## How families come to the attention of child welfare

Data about the children and families coming to the attention of child welfare (highlight NJ and national data)

- Presentation on NJ unique System of Care that has helped the state reduce the number of children in foster care while most states are seeing increasing
- It will cover the continuum of services offered to families, Family Success Centers, foster care, kinship care
- Evidence about what NJ knows works – highlight data and outcomes
- Q&A/discussion

11:00 am

**11:30 am      Presentation on NJ mobile crisis team intervention presentation**

Perform Care partner: (Kathleen Enerlich, Executive Director) and DCF co-presenter (Wyndee Davis, Assistant Director, Children's System of Care)

Discuss 24/7 mobile crisis team intervention, incl. how calls come in, how the interdisciplinary team is structured, the services and supports needed to respond

- Highlight outcomes of unique program

11:30 am

12:00 noon Tour NJ's hotline for child abuse calls and get presentation from hotline worker  
Nancy Carre-Lee, Assistant Director, Division of Child Protection and Permanency  
Robyne Giles, SCR Administrator, Division of Child Protection and Permanency  
(same office complex)

12:00, noon

**1:30 pm      Working lunch with constituent round table of foster youth, birth parents led by Aubrey Powers, Executive Director, Office of Family Voice**

1:30 pm

1:45 pm *Depart and travel to Heritage South Family Success Center  
554 Princeton Avenue, Trenton, NJ*

*(10 minute drive from DCF office)*



- 2:00 pm - **GrandFamily Success Panel**  
 3:15 pm from Children's Home Society of New Jersey  
*(same location)*  
 Delores Bryant, Director of Kinship, Training and Clinical
- Presentation about role of kinship care providers in serving children in the New Jersey child welfare program
- Staff provide overview of program, including GrandFamily Success Center and Kinship Legal Guardianship Program
- Remarks from kinship caregiver (and possible youth) about the unique challenges kinship caregivers may face and the supports that kinship caregivers find helpful to keep children safe and with family
- 3:15 pm - Tour Family Success Center  
 3:45 pm
- 3:45 pm - **Heritage North or South Family Success Center**  
 4:45 pm (operated by The Children's Home Society of New Jersey)  
 Donna Pressma, President and CEO will welcome and provide overview of the work of the Family Success Center.
- Family Success Centers are community based, family-centered neighborhood gathering places where any community resident can go for support, information and services. All services are free and confidential. The purpose of the Family Success Center is to enrich the lives of children and adults by making families and neighborhoods stronger. The Center welcomes grandparents raising grandchildren as well as caregivers.
- The center offers 10 core services: access to health, advocacy, development of family success plans, parent education, parent-child activities, housing services, life skills, economic self-sufficiency/job readiness, home visiting and information and referrals. We follow the principles of family support and the five protective factors.
- 4:45 pm *Depart to train station*
- 4:45 pm *Travel to the train station (10 minute to drive)*  
 5:00 pm
- 5:20 pm *Amtrak Regional Train departs Trenton, NJ*  
 7:21 pm *Amtrak arrives Union Station, Washington, DC*



List of Senate Staff covering foster care for New Jersey site visit on March 18, 2019

Ryan Martin, Senior Advisor, Human Services  
Chairman Chuck Grassley

Liesel Crocker, Legislative Assistant  
Senator Chuck Grassley

Marisa Morin, Fellow  
Ranking Member Ron Wyden

Kellie McConnell, Deputy Legislative Director  
Senator Crapo

Emily Patt, Legislative Assistant  
Senator Pat Roberts

Natalia Riffin, Legislative Assistant  
Senator Mike Enzi

Claire Sanderson, Legislative Assistant  
Senator John Cornyn

Danielle Janowski,  
Senator John Thune

Rachel Soclof, Legislative Assistant  
Senator Richard Burr

Michael Black, Legislative Assistant  
Senator Johnny Isakson

Megan Harrington, Legislative Assistant  
Senator Rob Portman

Theo Merkel, Legislative Assistant  
Senator Pat Toomey

Emily Lavery, Deputy Legislative Assistant  
Senator Tim Scott

Mary Moody, Health Legislative Assistant  
Senator Bill Cassidy

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Jordon Hynes, Professional Staff Member  
Chairman Lamar Alexander, Senate Committee on Health Education Labor and Pension

Kara Marchione, Director of Education Policy  
Ranking Member Patty Murray, Senate Committee on Health Education Labor and Pension

Veronica Duron, Legislative Director  
Senator Cory Booker

Amy Nabozny, Legislative Assistant  
Leader Mitch McConnell

Matthew Fuentes, Legislative Assistant  
Senator Chuck Schumer

Natalie Burkhalter, Legislative Assistant  
Senator Paul

Karen McCarthy, Senior Legislative Assistant  
Senator Lisa Murkowski

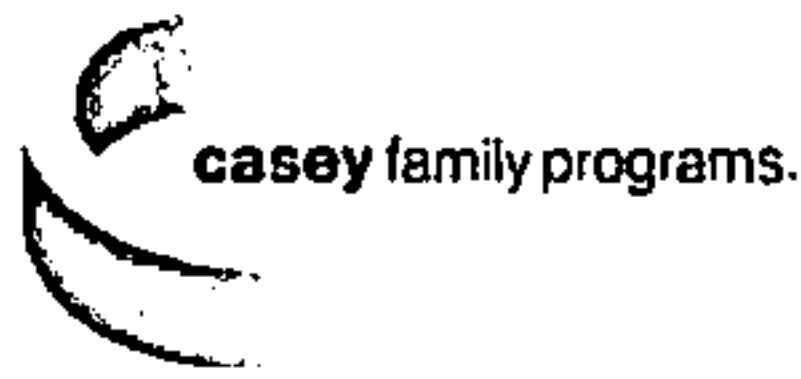
Lori Kearns, Legislative Counsel  
Senator Bernie Sanders

Emily Smith, Legislative Assistant  
Senator Chris Murphy

Karishma Merchant, Legislative Assistant  
Senator Tim Kaine

Brenna Barber, Education Policy Director  
Senator Tina Smith

Katie Campbell, Deputy Legislative Director  
Senator Doug Jones



February 8, 2019

Mr. Ryan Martin, Senior Advisor, Human Services  
U.S. Senate Committee on Finance  
Chairman Charles Grassley  
219 Dirksen Senate Office Building  
Washington, DC 20510

Dear Ryan,

I would like to invite you to a one-day educational site visit on Monday, March 18, 2019 to Trenton, New Jersey to meet with state and local officials to learn about New Jersey's innovative continuum of care for children and families, including efforts to identify and support families at-risk of abuse and neglect and show some of the ways various services are targeted to support the family as well as ensure quality foster care when appropriate. Casey Family Programs is the nation's largest private operating foundation focused exclusively on safely reducing the need for foster care in this country. We believe there is nothing more urgent than working together to ensure every child in this country has a safe, permanent family in which they can thrive.

I am attaching to this letter the draft itinerary for the trip, including the presentations and issues that will be addressed during the one day visit. Also enclosed is a completed Congressional Travel Certification Form.

New Jersey has seen a significant reduction in the number of children in foster care, decreased reliance on congregate care, increased placement stability, and decreases in the number of youth involved in the juvenile justice system. The trip will highlight New Jersey's Children's System of Care, which serves children and families with a range of family-centered, community-based services.

The trip will begin with a morning Amtrak regional train from Union Station, Washington DC on March 18 (departing around 7:30 am) and will end with a train back to Union Station that evening (arriving around 7:20 pm). Casey Family Programs will, in accordance with respective House and Senate Ethics Committees, arrange for and cover the costs for the train to and from Trenton (inclusive of transportation and meals while in New Jersey). Incidental expenses cannot be reimbursed.

If you have any questions about this trip, please be in touch with me at 202-728-2001 or [ccalpin@casey.org](mailto:ccalpin@casey.org). Space is limited, so I look forward to hearing from you soon. I hope you will be able to join us for this informative visit.

Sincerely,

A handwritten signature in cursive script that reads "Christine Calpin".

Christine Calpin  
Managing Director-Public Policy  
Casey Family Programs

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